

Booking Confirmation & Invoice – La Snoopilière**EXAMPLE ONLY**
None of the data in this example are realInvoice number :- 190520
Invoice date :- 25th September 2016

<u>Address of the property</u> La Snoopilière 53290 Le-Place-de-Ceasers France	<u>Address for all correspondence</u> La Frogbox 53290 Le-Place-de-Ceasers France	<u>Contact details</u> Bertie & Dolly Owner E-mail :- bookings@example.eu Telephone :- +33 (0)2 43 12 34 56 Mobile :- +44 (0)7771 987654
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<u>Client name & address</u> Mr J Smith 99 Western Road Westontown WE2 5XZ UK	<u>Client contact details</u> Jim Smith E-mail :- jim.smith@btinternet.com Telephone :- +44 (0)1234 456789 Mobile :- +44 (0)7700 123456	<u>Party members (4 + dog)</u> Mr Jim Smith Mrs Joy Smith Mr Ron Smith (son) Ms Jenny Smith (age 2) Fido Smith (Labrador)
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Rental Period ⁽¹⁾	From Saturday 13 th May 2019	To Saturday 27 th May 2019	
Rental Amount	£ 500 per week	14 nights	£ 1,000
Booking Deposit ⁽²⁾	25%	Payable within 7 days	<u>£ 250</u>
Balance	75%		£ 750
Security Deposit ⁽³⁾		Payable with final payment	£ 100
Final Payment ⁽²⁾		Payable 4 weeks prior to arrival	<u>£ 850</u>

Some payment methods attract fees. Kindly note that all charges for your payment or our receipt of funds must be borne by you.	<u>Bank details</u>	Account name :- Account number :- Sort code :- IBAN code :-	B & D Owner 60976123 50-19-36 GB24 NWBK 6097 3144 5822 99
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Notes :-⁽¹⁾ Unless otherwise agreed the rental period is Saturday 16:00 to Saturday 10:00 local French time.⁽²⁾ Our preferred payment method is by personal direct transfer to our bank. We accept personal cheques but please note that these must be fully cleared 6 weeks prior to your arrival. We do not accept holiday vouchers, company or third party cheques.⁽³⁾ This will be returned to you within one week of the completion of the rental period, less any deductions for damage, breakages or excess cleaning. Please notify us of any damage, breakage or other issues prior to your departure so that an amicable agreement can be reached.

We strongly recommend that all your party have comprehensive travel insurance including booking cancellation insurance and that the appropriate medical cover documents are carried. Please ensure that your car insurance company have been notified of your trip if necessary – some require notification to activate your “green card” and may otherwise refuse to pay out if you need to make a claim.

This invoice is issued in conjunction with our terms and conditions and any applicable annexes which are available at <http://www.example.eu/29>. By paying the booking deposit you are agreeing to accept these.

Please check all details carefully, particularly the booking dates and advise us straight away if there are any errors.

Bedroom requirements :- Bedroom #1 = 1 x double, bedroom #2 = 1 x double, bedroom #3 = none.**Other requests** :- Child gate at bottom of stairs. Cot in master bedroom. Book vet for afternoon of Friday 26th.TVA non applicable, art. 293 B du CGI – Membre d’un régime de micro-entreprise
(VAT not applicable, art. 293 B of the General Tax Code - Member of a micro-entreprise tax regime)

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